



Firma Kosmetyczna LOTON POLSKA Spółdzielnia Pracy with its registered office in **Słupsk** (76-200 Słupsk) at ul. Bałtycka 16, KRS number (entry to the National Court Register) 0000072981, kindly informs that it is the controller of your personal data. This means that it is the entity which decides how your personal data will be used. We have received your personal data in connection with the concluded civil law contract.

For information on the processing of your personal data, please write to us at our e-mail address: biuro@loton.pl.

Data Protection Officer is **Monika Masłowska-Szudrowicz**, e-mail: m.maslowska@loton.pl

Postal address: Firma Kosmetyczna LOTON POLSKA Spółdzielnia Pracy with its registered office in Słupsk (76-200 Słupsk) ul. Bałtycka 16.

We process your personal data for the purpose of executing civil law contracts concluded, as well as contacting you for the purpose of providing services. In addition, legal regulations require us to process your data for tax and accounting purposes. We also process your personal data for the purposes indicated below, based on the legitimate interest of LOTON POLSKA Spółdzielnia Pracy with its seat in Słupsk, namely:

- recovery of debts; conducting court, arbitration and mediation proceedings;
- conducting statistical analyzes;
- storing data for archival purposes, and ensuring accountability (demonstrating our compliance with legal obligations).

Considering the above, and provided that you give your consent, Firma Kosmetyczna LOTON POLSKA Spółdzielnia Pracy with its registered office in Słupsk processes your personal data in order to collect data from websites and mobile applications.

Firma Kosmetyczna LOTON POLSKA Spółdzielnia Pracy with its registered office in Słupsk guarantees to comply with all your rights arising from the Regulation of the European Parliament and the Council (EU) 2016/679 of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (Official Journal of the European Union L 119, p.1) hereinafter referred to as GDPR, i.e. the right of access, rectification and deletion of your data, the right to limit the processing of your data, the right for their transfer, the right not to be subject to automated decision making, including profiling, as well as the right to object to the processing of your personal data. You are entitled to exercise the above mentioned rights in the following cases:

- with regard to the request to rectify your data: you notice that your data is incorrect or incomplete;
- with regard to the request to delete your data: your data are no longer necessary for the purposes for which they have been collected by Firma Kosmetyczna LOTON POLSKA Spółdzielnia Pracy; you withdraw your consent to the processing of your data; you object to the processing of your data; your data are processed unlawfully; your data should be deleted in order to comply with an obligation under the law or your data have been collected in connection with the provision of electronic services to the child;
- with regard to the request to limit the processing of your data: you notice that your data are inaccurate - you may request that the processing of your data be limited for a period of time that allows us to check the correctness of the data; your data are processed unlawfully but you do not want them to be deleted; your data are no longer needed by us but they may be needed by you for defense or assertion of claims; or you object to the processing of your data - until it has been established whether legitimate grounds on our part take precedence over the grounds for objection;
- with regard to the request for data transfer: the processing of your data is carried out on the basis of your consent or a contract concluded with you and this processing is automatic. You have the right to lodge a complaint in relation to the processing of your personal data by us with the supervisory authority, which is the Inspector General for Personal Data Protection (address: Inspector General for the Protection of Personal Data, ul. Stawki 2, 00-193 Warszawa).

Furthermore, we would like to inform you that you have the right to object to the processing of your personal data if the processing is based on legitimate interests or for statistical purposes and the objection is justified by your specific situation.

Firma Kosmetyczna LOTON POLSKA Spółdzielnia Pracy may share your personal data with public authorities combating fraud and abuse.

Firma Kosmetyczna LOTON POLSKA Spółdzielnia Pracy stores your personal data in connection with the execution of a civil law contract for a period of time during which it is possible to assert claims in connection with the execution of the contract, maximum 3.5 years from the date of termination of the contract. In addition, your data may be stored by us for fraud and abuse prevention, statistical and archiving purposes for a period of 10 years from the date of termination of the contract or the event necessitating such processing. At the same time, for the purpose of accountability, we will store your data for the period during which Firma Kosmetyczna LOTON POLSKA Spółdzielnia Pracy is obliged to keep the data or documents containing them in order to document the fulfillment of legal requirements, including enabling the control of their fulfillment by public authorities.

Your personal data will not be transferred outside the European Economic Area.

Your personal data will not be processed automatically (including in the form of profiling).